# **GIRO APPLICATION FORM**



PART 1: FOR APPLICANT COMPLETION  Please mail the original completed form to: PACIFICLIGHT ENERGY PTE LTD, Customer Service, 8 Jurong Town Hall Road, #12-01/06 The JTC Summit,	
Please tick ( ✓ ) appropriately  Singapore 609434.  ✓ Please fill in all the fields. Incomplete forms may not be processed.	
New GIRO Instruction	
Date: (DDMMYYYY)	Name of Billing Organisation ("BO"):
	PACIFICLIGHT ENERGY PTE LTD
Name of Bank ("Bank"):	PacificLight Customer Name:
	^ Contracted party in PacificLight's Residential Electricity Contract.
My/Our Name(s) as in Bank Account:	PacificLight Customer NRIC / FIN Number:
My/Our Bank Account Number:	PacificLight Customer Account Number:
	Contact (Tel / Fax) Numbers:
(c) This authorisation will remain in force until (i) the Bank's written notice sent to my/our address last known to the Bank; (ii) upon the Bank's receipt of my/our written revocation; or (iii) upon the Bank's receipt of the notice of expiry from the BO.  (d) This authorisation will be subject to the terms and conditions in this application and also the Bank's and PacificLight's terms and conditions.  (e) I/We hereby consent to the disclosure of my/our personal data by PacificLight to the bank(s) for the purpose of opening an interbank GIRO account to facilitate the payment of my electricity bills to PacificLight. PacificLight may retain my/our personal data for such period as is necessary until there is no legal or business purposes for retention.  My / Our Signature(s) / Thumbprint(s)# / Company Stamp  Date (DD/MM/YYYY)	
(Signing according to Bank's record. #For thumbprints, please go to the Bank's branch with identification documents)	
PART 2: FOR PACIFICLIGHT ENERGY COMPLETION	
SWIFT BIC PacificLight Bank Account Number	
M   B   B   E   S   G   S   G   X   X   X   0   4   0   1   1   5   4   7   0   5   1	
PacificLight Customer Account Number	Name of PLE Approving Officer and Date
PART 3: FOR BANK COMPLETION	
To: PacificLight Energy Pte Ltd	
This application is hereby REJECTED (Please ✓ accordingly) for the following reason(s):	
Signature / Thumbprint* differs from Bank's records	☐ Wrong account number
Signature / Thumbprint* incomplete / unclear*	Amendment not countersigned by customer
Account operated by signature / thumbprint*	
	<del>-</del>
Name of Approving Officer Aut *Please delete where applicable	chorised Signature Date

#### **GIRO**

GIRO is a convenient, cashless mode of payment. To help you better understand the Interbank GIRO payment method, here are some answers to the most frequently raised questions on GIRO:

# 1. How do I get started?

Complete this GIRO application form, with your customer name and account number. Send it back to us at:

PacificLight Energy Pte Ltd

Customer Service (GIRO Application)

8 Jurong Town Hall Road, #12-01/06 The JTC Summit, Singapore 609434

Please note that by completing this form you are consenting to allow payment via FAST and Interbank GIRO, as may be decided by us.

#### 2. How long do I need to wait before my GIRO arrangement is effective?

Continue paying by cheque or other available payment modes for all your bills until your GIRO arrangement is effected, which takes approximately 4-6 weeks. You will receive a notification from PacificLight Energy Pte Ltd informing you on approval.

#### 3. When will the Interbank GIRO deduction be made?

A deduction will only be made from your bank account when it is effected by PacificLight Energy Pte Ltd, and the amount deducted will be reflected in your bank statement and PacificLight Energy Pte Ltd's monthly bills, if any.

### 4. What happens if there are insufficient funds in my bank account?

You may receive a notification from PacificLight Energy Pte Ltd informing you to make payments via alternate methods. However, you should still maintain sufficient funds in your bank account for the subsequent due date.

# 5. Can I set a payment limit on my GIRO deduction?

Yes, you can, but you should ensure that the limit is sufficient to pay for all charges for PacificLight Energy Pte Ltd services, including GST. If the amount on your bill exceeds the limit, no deduction will be made from your bank account. You will then need to pay your bill by cheque or any electronic payment means before the due date.

# 6. Can I stop Interbank GIRO payment on a particular bill?

You can contact PacificLight Energy Pte Ltd at 6266 1188 to check on the status. You should also inform your bank to stop the GIRO payment.

# 7. What happens to my GIRO arrangements that are no longer used?

You should review all your GIRO arrangements periodically and terminate those arrangements that are no longer required with your bank.